



DRAFT MINUTES
of the Parish Council Meeting held in the Bernard Hall on

WEDNESDAY 22nd OCTOBER 2025 at 7pm

PRESENT: Ken Brown (**KB**), Eman Parker (**EP**), Lorraine Stevens (**LS**), Ravern Stevens (**RS**), Malcolm Thomas (**MT**), Venetia Davies (**Clerk and RFO**).
Buckinghamshire Councillor Maru Mormina (**MM**) and Ken Trew (**KT**) were also present.

Parishioners: There were no Parishioners present.

NB: Action points highlighted.

Parishioners Question Time. There were none.

1. Apologies.

Lousie Butler (**LB**), and Andrew Hughes (**AH**).

2. Declaration of Interest, in accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda. There were none.

3. Approval of Draft Minutes. The Draft Minutes of the September meeting were **agreed and signed** as a true record by LS, Chair.

4. Matters Arising

- **Mobile Phone Signal.** Ongoing.
- **Pc.gov.uk emails.** **ACTION: RS, MT and LB to arrange set-up with ARG Compulink.**
- **Wild cherry trees** on the path towards Nether Winchendon. Response received from landowner agreeing poor condition of cherry trees and suggesting some should now be removed. The Parish Council would like these inspected, and any works carried out at the PC's expense (subject to quotation). **ACTION: MT to obtain quotes from tree surgeon.**
- **Village Green Aeration.** Cost of £220 + VAT **agreed.**
- **Boules Pitch.** Working party formed to install new sleepers.
- **Lighting from Village Property.** The Parish Council has enquired if planning permission is required to construct a driveway over padlock land to connect two parcels of land, owned by the same. **ACTION: CLERK to monitor.**
- **Barn Cottage – right of access.** Awaiting Deed of Easement. **ACTION: CLERK to monitor.**
- **Dadbrook Road Resurfacing.** Cllr Greg Smith has proposed Dadbrook Road as a priority.
- **Community Land Trust.** EP updated the meeting. A Community Land Trust would require the Parish Council to purchase (or have land gifted) and then to partner with a developer. A CLT provides homes that are affordable to rent or to buy and remain affordable with the CLT remaining the long-termed steward of homes and assets. The meeting queried if

2025/33

- Buckinghamshire Council would consider CLT houses as part of its allocation. The Parish Council agreed a CLT was worth considering at a later date.

5. Contributions from Buckinghamshire Council Councillors – Maru Mormina.

- **Waddesdon Freight Strategy.** Local members are to meet to identify interventions that will make a difference to local areas. An earlier suggestion has been vehicle recognition software for HGV's. Maru will urge that Parish Councils are invited. Greg Smith has also said that he would like the Community Board to engage on a freight project.
- **Local Area Technicians.** To bring a more integrated approach to highways, it is proposed to replace Local Area Technicians with an Area Inspector. Members are currently being consulted with a view to having the new structure in place in the new financial year.

6. Planning

- **Draft Local Plan consultation.** The Parish Council **agreed** the response to the draft Local Plan. **ACTION: CLERK to return to Buckinghamshire Council by email to: planningpolicyteam.bc@buckinghamshire.gov.uk (deadline: Wednesday 29th) October 2025 by 23:59pm.**
- **PL/25/3999/KA - 4 Church Close, Cuddington, Buckinghamshire, HP18 0AT**
Proposal: T1 Apple - Crown Reduction, reducing the height and spread of the tree by up to 1m. T2 Robinia - Crown Reduction, reducing the height and spread of the tree by up to 2m. No comment.
- **PL/25/3328/HB and PL/25/3327/FA - Foxglove Farm Gibraltar, Dinton, HP17 8TY**
Proposal: Listed building replacement doors and windows. No comment.
- **25/02424/VRC - Barn south of Holyman's.** The application has now been approved by Buckinghamshire Council. The Parish Council agreed to send a response expressing it's disappointment in the approval of another variation to the proposals. **ACTION: CLERK to send to planning department.**

7. Asset of Community Value. The Parish Council unanimously agreed to renominate the Crown PH as an Asset of Community Value. **ACTION: CLERK/LS to complete nomination.**

8. Village Maintenance – Local Area Technician (Alison Poland, AP)

Priorities are as follows:

- **Blocked gullies.** AP to arrange follow-up works following high-pressure jetting undertaken.
- **Vehicle Activated Signs (VAS).** Removal of all three requested. **ACTION: CLERK to monitor.**
- **Replacement Nameplates.** Holly Tree Lane, Lower Church Street and The Green are defective and will be replaced.
- **Dadbrook road sign.** Reported on Fix My Street.
- **Planting of trees on grass verges in Bernard Close.** Road managed and maintained by Buckinghamshire Council and requires permission for trees to be planted on Council land. AP will provide utilities mapping.
- **Hedge causing obstruction to highway or footway.** Bridgeway. Landowner aware.
- **Refreshing of White Lining.** Requested on Fix My Street.

9. Correspondence

- Email regarding **record of trees in Cuddington** with TPO's, specifically the Sycamore tree at the entrance of Dadfield Close. This tree does not have a TPO. This prompted a further discussion on the protection of trees in Cuddington. It was agreed to apply for an area-wide

2025/34

- TPO for trees in the conservation area. **ACTION: EM to apply to Buckinghamshire Council for area wide TPO.**
- **Tennis Clubs re resurfacing of courts.** The Tennis Club is resurfacing the tennis courts. A list of grant providers has been provided by the Clerk.
- Email from Parishioner concerned with **condition of River Thame riverbank** overgrown and full of debris and branches. **ACTION: MT to forward to Doug Kennedy for reply.**

10. Road Safety Projects – please also see Highways and Traffic page of website.

Buckinghamshire.gov.uk/fix-my-street (to report problems on highway)

- **King's Cross Junction.** The junction capacity/design will be reviewed during the Bucks Local Plan consultation stage.
- **Speed Indicator Devices.** Payment made (£1,152.09) for new posts on Bridgeway and Dadbrook. **ACTION: CLERK to monitor.**
- **Waddeson Area Freight Zone Consultation.** Following the initial work on the trial freight zone for Ivinghoe, Parish Council have been informed that it is not considered appropriate to proceed with a freight zone for Waddeson currently (despite evidence from the Ivinghoe pilot showing a clear and positive reduction in HGV traffic). BC are now reconsidering the proposals for Waddeson to concentrate on smaller scale targeted local interventions.

11. Footpath Project/Bridleway Improvements.

- Bridleway improvement (off Spicketts Lane/Frog Lane). Rights of Way (RoW) are monitoring.
- 1945 bridge has been added to RoW work schedule.
- Broken stile on the bridleway has been reported to Bill Piers.

12. Children's Playground. Operation Inspections (£82.50 excl. VAT) will take place in November 2025, May 2026 and August 2026. The Annual Inspection (£94.95 excl. VAT) will be in February 2026. The grass area will be addressed once the November operational has been carried out.

13. Reports from Councillors attending meetings and outside organisations including CPFA.

- **Town and Parish Council Planning Forum.** Attended by KT. It was reported that in the last two years only 7 or 8 decisions by the planning committee, that went against officers' recommendations, went to appeal. 50% were allowed on appeal. 50% were refused. This seems to be a reasonable success rate and should be explained to the relevant planning committees.
- **Highways' and Transport Stakeholder Conference.** Attended by KMB. Balfour Beatty is responsible for highways and winter support. Atkins is responsible for environment and ecology. Highway issues should continue to be reported on Fix My Street. The South East Aylesbury Link Road is nearly complete. Cadent Minecraft were demonstrating a road safety game for children.

14. Finance

- **Balance from Minutes of previous meeting (27th August 2025): £18,928.63**
- **Receipts: £19,500.00 (Precept)**
- **BACS Debits: £0.00**
- **Less Transfer to Cuddington Parish Council Savings Account: £0.00**

3

The Agenda and Minutes of the Parish Council meetings can also be viewed at
www.cuddingtonvillage.com

Please keep informed through Village Voice, www.cuddingtonvillage.com,
www.facebook.com/Cuddingtonvillage

2025/35

- **Balance of Bank Account (Current): £38,428.63** (as at 16th October 2025)
- **Available Funds: £112,620.06** (balance of bank account plus balance of savings account (£74,191.43 including interest (£144.77))
- a. **Orders for Payment: £1,997.05**
 - **Venetia Davies - £731.68** (Clerk Salary (£773.50) less PAYE Tax (£57.20) £716.30) + (Use of Home allowance £15.38).
 - **Venetia Davies - £132.49** (Microsoft Office subscription)
 - **Venetia Davies - £7.00** (Land Registry – The Crown PH)
 - **Simon Brown - £264.00** (Village Green cuts **£220.00**, VAT **£44.00**)
- Also Agreed:**
 - **Trustees of Bernard Hall Cuddington - £24.00** (September hall hire)
 - **Neal Waters - £595.00** (July, August, September & October 2025 including supply of machine to hollow time playground).
 - **Malcolm Thomas - £242.88** (£202.40 + £40.48 VAT). Sleepers for Boules pitch.
- BALANCE (Current Account): £36,431.58** (Available Funds less Orders for Payment).
- BALANCE (Savings Account): £74,191.43. Total Funds: £111,484.89**
- b. **Management Report.** September 2025 circulated.
- c. **High Interest Account.** It was **agreed** to transfer £50,000 to a new high interest 95 days liquidity account.

15. Items for Information

- **Dementia Awareness Talk** - Saturday 22nd November in the Bernard Hall. **ACTION: LB and LS to arrange.**
- **West Bucks Community Board - Parish Workshop** - Thursday 27th November at 6.30pm at Stone Jubilee Pavilion.
- **Poppy Appeal.** Door to door poppy selling will start from 23rd onwards. **ACTION: CLERK to upload to website and add donation (£60.00) to November Order for Payments.**
- **Christmas Tree.** To be installed on Saturday 5th December. Electricity is kindly being supplied by Mr and Mrs Woolford.
- **Haddenham Community Vehicle.** “Carrie” the Haddenham Community Vehicle is available for any Cuddington resident who has mobility issues and needs transport. To find out more, please call 07468 650866.
- **Junior Football Pitch.** A 9v9 pitch has been marked out for junior players. Metal goals have been ordered.
- **Hedge blocking sign.** MT has instructed clearing of overgrowth.
- **Firework Night** - Saturday 8th November
- **November Meeting.** Budget Meeting. **ACTION: CLERK to agenda as main item.**

16. Date and Time of Next Meeting:

WEDNESDAY 26th NOVEMBER 2025 at 7pm in the Bernard Hall